

**TWO RIVERS NORTH
COMMUNITY DEVELOPMENT DISTRICT**

January 18, 2022 Minutes of Public Hearing, Audit Committee & Regular Meeting

Minutes of the Public Hearing, Audit Committee & Regular Meeting

The Public Hearing, Audit Committee & Regular Meeting of the Board of Supervisors for the Two Rivers North Community Development District was held on **Tuesday, January 18, 2022 at 11:00 a.m.** at Springhill Suites by Marriott Tampa Suncoast Parkway located at 16615 Bexley Village Dr., Land O'Lakes, FL 34638.

1. CALL TO ORDER

Brian Lamb called the Public Hearing, Audit Committee & Regular Meeting of the Board of Supervisors of the Two Rivers North Community Development District to order on **Tuesday, January 18, 2022 at 11:00 a.m.**

Board Members Present and Constituting a Quorum:

Nick Dister	Supervisor
Jeff Hills	Supervisor
Steve Luce	Supervisor
Ryan Motko	Supervisor
Thomas Spence	Supervisor

Staff Members Present:

Brian Lamb	District Manager, Inframark
Dana Crosby-Collier	District Counsel, Straley Robin Vericker
Lynn Butler	Paralegal, Straley Robin Vericker

There were no members of the general public in attendance.

2. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments on agenda items.

3. OATH OF OFFICE

Mr. Lamb stated that he had the signed Oaths of Office from all of the Board members.

Nick Dister, Jeff Hills, Steve Luce, Ryan Motko, and Thomas Spence all accepted the Supervisor compensation for the meetings.

4. RECESS TO PUBLIC HEARING

Mr. Lamb directed the Board to recess to the Public Hearing.

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5. PUBLIC HEARING ON LEVYING DEBT ASSESSMENTS

A. Open Public Hearing on Levying Debt Assessments

MOTION TO:	Open the Public Hearing.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

B. Staff Presentations

Mr. Lamb went over the resolution with the Board. Supervisor Spence noted that the reclaim needs to be included in the report and the District Engineer is aware.

C. Public Comments

There were no public comments.

D. Close Public Hearing on Levying Debt Assessments

MOTION TO:	Close the Public Hearing.
MADE BY:	Supervisor Motko
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

E. Consideration of Resolution 2022-27; Levying Debt Assessments

The Board reviewed the resolution.

MOTION TO:	Approve Resolution 2022-27.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Motko
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

90 **6. RECESS TO AUDIT COMMITTEE MEETING**

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92 Mr. Lamb directed the Board to proceed to the Audit Committee meeting.
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95 **7. AUDIT COMMITTEE MEETING**

96 **A. Call to Order/Roll Call**

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98 Mr. Lamb stated that the Board members as appointed will serve as the Audit Committee.
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100 **B. Appoint Chairman**

101
102 Mr. Lamb will be the Chair.
103

104 **C. Selection of Criteria for Evaluation of Proposals**

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106 The Board reviewed the selection of criteria for evaluating the proposal. Mr. Lamb
107 recommended also using price as a factor. The Board agreed.
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109	MOTION TO:	Move forward with the form of the ranking criteria as
110		recommended.
111	MADE BY:	Supervisor Hills
112	SECONDED BY:	Supervisor Dister
113	DISCUSSION:	None further
114	RESULT:	Called to Vote: Motion PASSED
115		5/0 - Motion Passed Unanimously

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117 **D. Determine Date, Time and Location RFP Required**

118 **i. Consider Notice of Request for Proposals for Audit Services**

119 **E. Consider Sending RFP to Interested Firms**

120 **F. Determine Date of Next Committee Meeting**

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122 Mr. Lamb stated they will send the RFP to interested firms and look to have them back in March.
123 The next Audit Committee meeting will be on March 15, 2022.
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126 **8. RETURN AND PROCEED TO REGULAR MEETING**

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128 Mr. Lamb directed the Board to return and proceed to the regular meeting.
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132 **9. VENDOR AND STAFF REPORTS**

133 **A. District Counsel**

134 **B. District Engineer**

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136 There were no additional reports from Counsel or the Engineer.

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138 **C. District Manager**

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140 Mr. Lamb noted that the bond validation hearing is scheduled for March 31, 2022 at 10:00 a.m.

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143 **10. BUSINESS ITEMS**

144 **A. Consideration of Resolution 2022-28; Canvassing and Certifying the Results of**
145 **the Landowners Election**

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147 Mr. Lamb reviewed the resolution with the Board. Nick Dister received 10 votes and will have a
148 four-year term, Thomas Spence received 10 votes and will have a four-year term, Jeff Hills
149 received 5 votes and will have a two-year term, Steve Luce received 5 vote sand will have a two-
150 year term, and Ryan Motko received 5 votes and will have a two-year term.

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152 MOTION TO: Approve Resolution 2022-28 as stated.
153 MADE BY: Supervisor Motko
154 SECONDED BY: Supervisor Hills
155 DISCUSSION: None further
156 RESULT: Called to Vote: Motion PASSED
157 5/0 - Motion Passed Unanimously

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159 **B. Consideration of Resolution 2022-29; Designating Officers**

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161 The Board reviewed the officer positions. Supervisor Hills will be Chair, and Supervisor Dister
162 will be Vice-Chair. Mr. Lamb will be Secretary, Eric Davidson with Inframark will be the
163 Treasurer, and the remaining Board members will be Assistant Secretaries.

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165 MOTION TO: Approve Resolution 2022-29 as stated.
166 MADE BY: Supervisor Motko
167 SECONDED BY: Supervisor Luce
168 DISCUSSION: None further
169 RESULT: Called to Vote: Motion PASSED
170 5/0 - Motion Passed Unanimously

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174 **11. SUPERVISOR REQUESTS AND COMMENTS**

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176 There were no supervisor requests or comments.

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179 **12. AUDIENCE COMMENTS**

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181 There were no audience comments.

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184 **13. ADJOURNMENT**

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MOTION TO:	Adjourn.
MADE BY:	Supervisor Motko
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

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195 *Please note the entire meeting is available on disc.

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197 *These minutes were done in summary format.

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199 *Each person who decides to appeal any decision made by the Board with respect to any matter
200 considered at the meeting is advised that person may need to ensure that a verbatim record of the
201 proceedings is made, including the testimony and evidence upon which such appeal is to be based.

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203 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly
204 noticed meeting held on 2-15-22.

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Signature

Signature

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Printed Name

Printed Name

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Title:

Title:

214

Secretary

Chairman

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Assistant Secretary

Vice Chairman

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Recorded by Records Administrator

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Signature

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Date

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